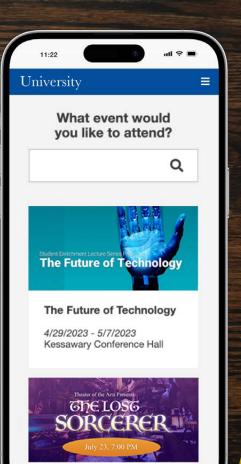


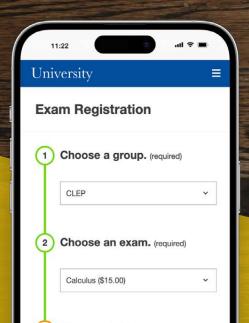
SCHEDULING TOOLS FOR HIGHER EDUCATION.



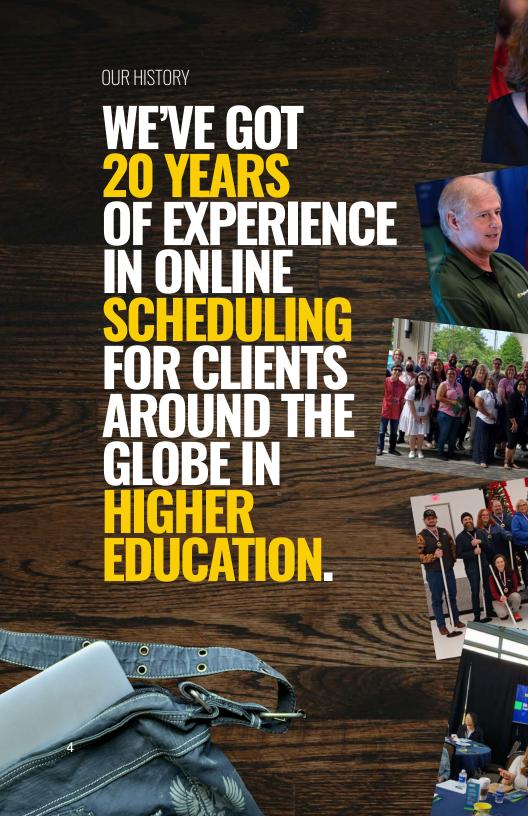
CONTENTS

A PRODUCT GUIDE FOR HIGHER EDUCATION SCHEDULING.

Take a condensed tour inside RegisterBlast's platform of valuable scheduling tools designed exclusively for higher education institutions, faculty, and students.



OUR HISTORY A brief look at RegisterBlast's 20 year history.	4
OUR PRODUCTS AT A GLANCE A quick view of our primary tools.	6
THE RESOURCES TOOL Scheduling for anything or anyone on campus	8
THE EVENTS TOOL Scheduling for any institutional activity.	22
THE EXAMS TOOL Scheduling for assessments and testing.	36
MORE FEATURES Additional tools for additional support.	46
SECURITY AND PARTNERSHIPS Safe data, deep integrations, and bold partner	56
PRICING Simple and affordable pricing and RB Plus.	58





Years ago, long lines and tons of paperwork were the norm for higher education institutions. It was awful.

In 2003 RegisterBlast started asking a question. Could the registration process be simplified?

We accepted that challenge and made life easier for a handful of colleges, universities, branch campuses, and technology schools.

Now, those same answers have helped hundreds of institutions all across the United States, Canada, Australia, and Europe.

RegisterBlast has changed how work gets done thanks to a simple, effective booking platform designed for higher education needs.



TOOLS AT A GLANCE.

EVENT SCHEDULING

From big graduation ceremonies to theatre and music performances, we can handle the booking.

RESOURCE SCHEDULING

Create and manage a schedule for just about anything. Person, place, or thing.



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Student Enrich: The Fu

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4/29/2023 Kessawar

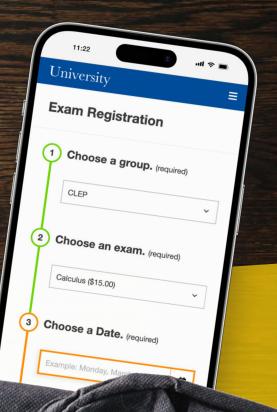


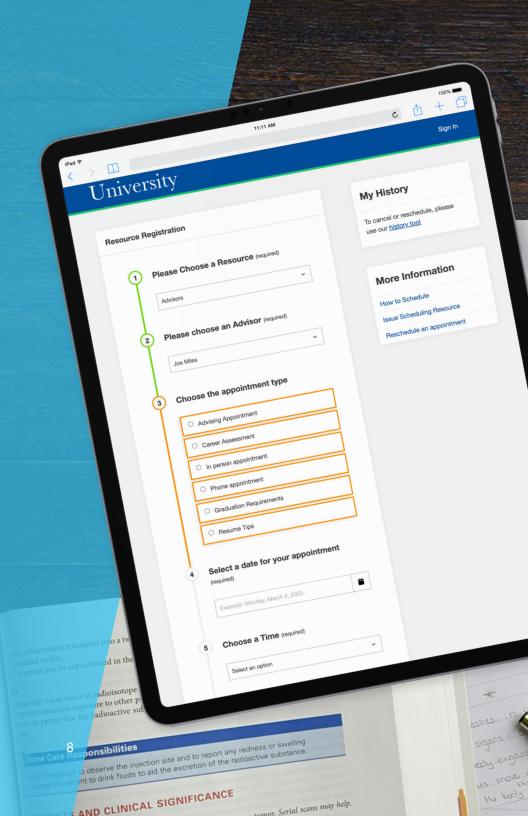
We have scheduling tools to help simplify your booking requirements, be it big or small.

Vhat event would ou like to attend? Q ture of Technology ure of Technology 3 - 5/7/2023 y Conference Hall

EXAM SCHEDULING

Get students registered and ready to test. Anytime and anywhere.





SCHEDULE ANYTHING WITH RESOURCES.

The Resources Tool gives your institution the power to build schedules for Academic Success Centers, tutors, advisors, or even specialized equipment. If you need a schedule for it, the Resources Tool can help.

HOW IT WORKS

RESOURCE SCHEDULING WORKFLOW.

Creating resource schedules can be as simple or as detailed as you need it to be. Our resource administration features make set up and management an integral part of the process.





Identify your scheduling need and create an availability profile that will automatically create a schedule.

2 SCHEDULE

Allow your students and staff to access and book the resource through the scheduling portal.

CHECK IN

Welcome and check-in resource appointments with robust queue tools.

MANAGE

Review registration and appointment data or export essential information for external review.



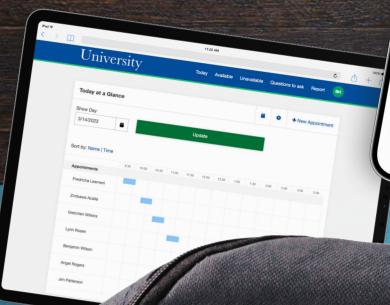
RESOURCE EXPERIENCES.

FOR STUDENTS

Resource booking uses a simple, web-based questionnaire experience.

FOR RESOURCES

A resource can manage their own availlability and appointment history with a custom portal.



University

Resource Registr

Please Choo

Advisors

Please choose

Joe Miles

Choose the appoint

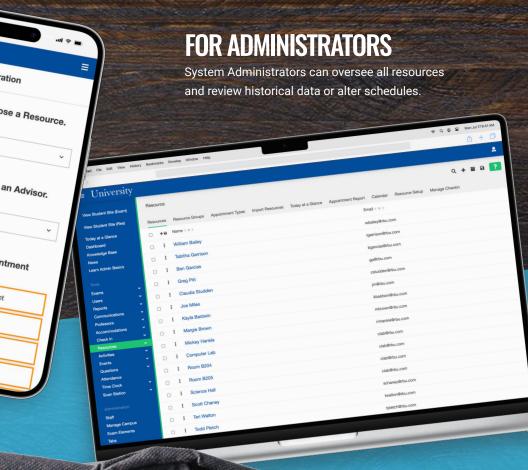
Advising Appointment

Career Assessment
In person appointment

Phone appointment

The Resources Tool has an experience for each type of user involved in the booking process.

ation



FOR ADMINISTRATORS

RESOURCE CREATION.

RegisterBlast's administration panel gives administrators robust resource creation and management tools.

REGISTRATION HISTORY

Review the big picture of your institution's resources with exportable reporting information.

APPOINTMENT MANAGEMENT

Reschedule, cancel, or add appointment availability at any time. The platform will automatically manage the changes.

Safari File Edit View Histo

■ University

View Student Site (Exam)

View Student Site (Res)

Today at a Glance

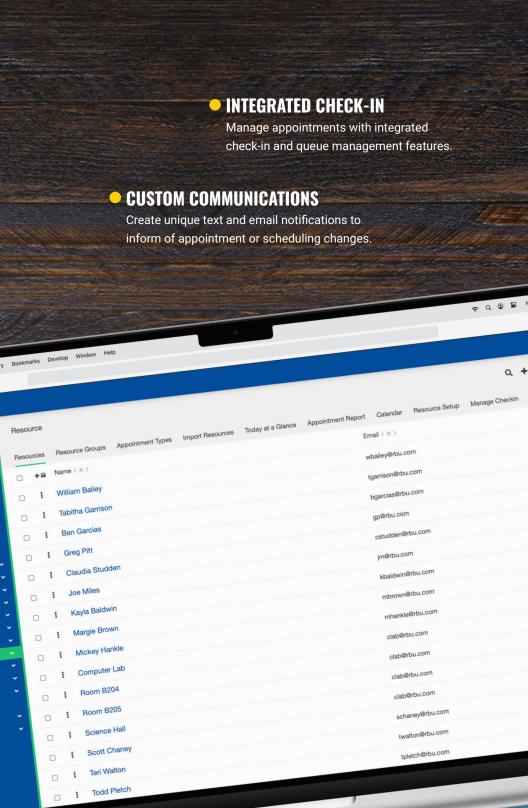
Dashboard Knowledge Base News Learn Admin Basics

Exams
Users
Reports
Communications
Professors
Accommodations
Check in
Resources
Activities

Events

Questions
Attendance
Time Clock
Scan Station

Staff Manage Campus Exam Elements





11:11 AM

Unavailable

C

Edit | Delete

Questions to ask

Available

Current A	Vailability
Starting	y

11/18/2022	Stopping	From				
11/18/2022	5/31/2023	9:00 AM	To	Day	7	
11/18/2022	5/31/2023	9:00 AM	1:00 PM	Tuesday	Types Advising Appointment	
Current avair		9:00 AM	1:00 PM	Thursday Friday	Advising Appointment	Edit Delete
Current availa	bility created t	for you		-uy	Advising Appointment	Edit Delete

ourrent ava	ilabilis	
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Surrent available			Friday	Pointment	
Starting 2/10/2023		nt availability created for you			Advising Appointment
		Stopping	-		
	2/10/2023	6/30/2023	Fron		
	2/10/2023	6/30/2023	9:00.		Day
	10/2023	6/30/2023	9:00 AM		
	V2023	6/30/2023	9:00 AM	6:00 PM	Monday
2/10/2		12/31/2023	9:00 AM	6:00 PM	Tuesday
2/10/20		12/31/2023	8:00 AM	6:00 PM	Wednesday
2/10/202		12/31/2023	8:00 AM	6:00 PM	Thursday
2/10/2023		12/31/2023	8:00 AM	6:00 PM	Sunday
2/10/2023		12/31/2023	8:00 AM	6:00 PM	Monday
2/10/2023		12/31/2023	8:00 AM	6:00 PM	Tuesday
10/2023		12/31/2023	8:00 AM	6:00 PM	Wednesday
More Information		2023	8:00 AM	6:00 PM	Thursday
				6:00 PM	Friday
Edit Resource Pr	rofile				Saturday

Edit Resource Profile

Run Report

Add Available Dates

Add Unavailable Dates

Create a New Appointment

FOR RESOURCE MANAGERS

RESOURCE PORTAL.

Give your resources more control with a simple to use, private portal for appointment and availability management.

INDEPENDENT AVAILABILITY

Each resource can maintain their own schedule and appointment history.

APPOINTMENT ROSTER

Explore and manage a detailed appointment timeline for each day of availability.

WALK-IN APPOINTMENTS

Add walk-in visits quickly and easily for immediate appointment reception.

AUTOMATIC REMINDERS

Let the system manage reminder communications for appointments or create custom messages.

FOR STUDENTS

RESOURCE SCHEDULING.

With an easy-to-use step-by-step scheduling experience, your students and staff can quickly schedule any resource throughout your entire institution.

WEB-BASED PROCESS

No extra apps to download or update. Just grab an internet connected device, visit the registration link, and get started.

SIMPLE, GUIDED FORM

Step-by-step instructions make it easy to schedule. Administrators can include additional questions for added insight.

 U_{nive}

Resource

1) Pleas

Advisor

2) Please (

Joe Miles

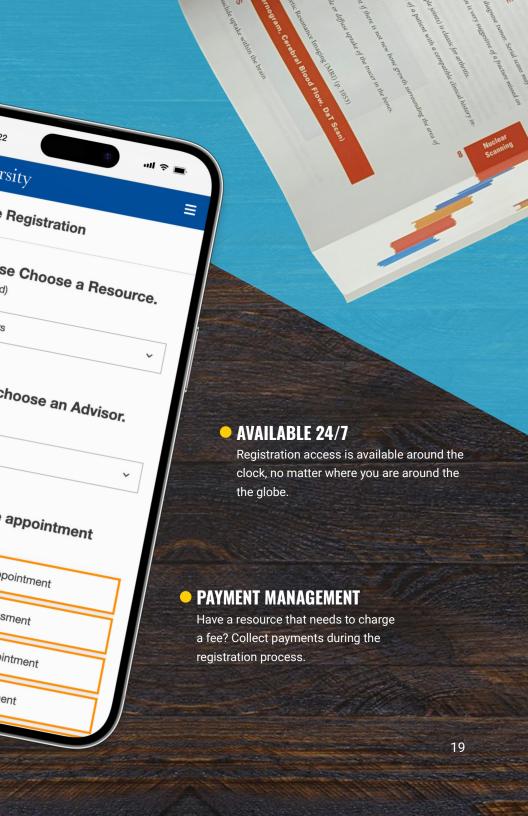
Choose the

O Advising Ap

Career Asses

○ In person appo

Phone appointm



MORE OPTIONS

ADDITIONAL RESOURCE FEATURES.

Resources and administrators have a rich collection of features and options at their fingertips beyond the appointment management aspects.

CLIENT LISTS

Browse and explore client and appointment histories for analysis and review.

SINGLE SIGN ON

Make the registration and management process even easier by letting your staff use their institution credentials to sign in.

ADD TO CALENDAR

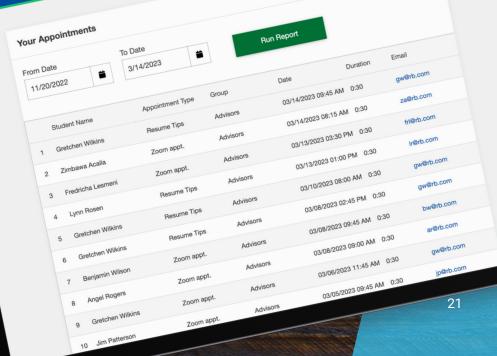
Stay ahead of appointment dates with reminder attachments for major calendar applications.

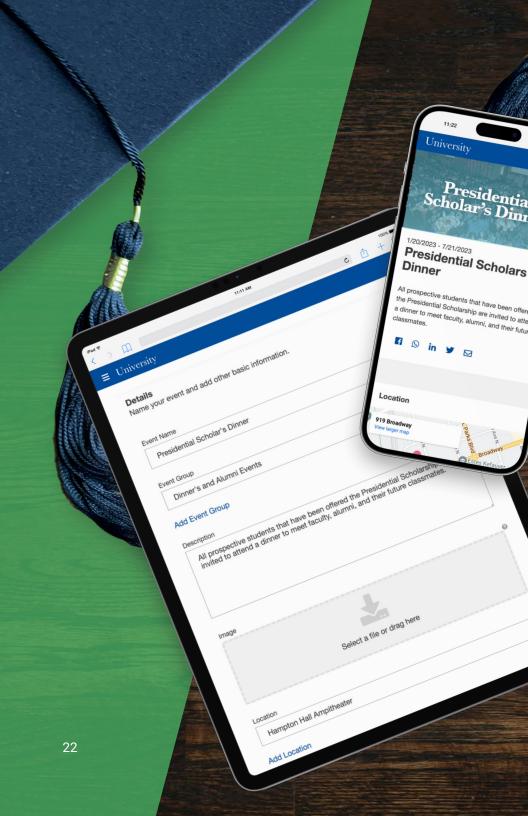
WAITING LISTS

With an automated queue system, RegisterBlast can help manage scheduling overflows as they happen.



University







l 1er

RegisterBlast

EVENT SCHEDULING FOR HIGHER EDUCATION.

Every institution has a full calendar of events. It doesn't matter if they are big sporting events or small, private gatherings, RegisterBlast has the scheduling and booking covered.



EVENT SCHEDULING WORKFLOW.

Create, share, and manage free events or fee-based ticketed events easily with a straightforward workflow from start to finish. Manage registration for any activity on a single campus or all of them.

1

CREATE

Use the Event Builder to create an event listing with basic information, venue, seating, ticket costs, and event occurrences.

2

SHARE

Share the event's custom landing page with students, personnel, and community members through the institution's event portal.

3

SCHEDULE

Attendees can book tickets, review location information, and confirm dates and times from any device at any time.

4

REVIEW

Administrators can review attendee lists, revenue information, confirm seating, and ticket counts.

5

CHECK IN

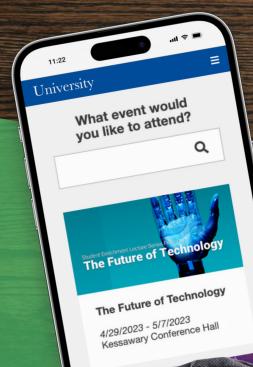
At the time of the event, administrators can confirm attendee arrival and control the flow of entry.

SCHEDULING FOR EVENTS

EVENT EXPERIENCES.

FOR STUDENTS

A customizable registration process can include event fees, seating arrangements, and custom survey information.



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Learn
Reports
Communications
Processors
Activities
Exerns
Learn
Resources
Activities
Exerns
Learn
Resources
Re

No matter the scale of the event, RegisterBlast focuses on two crucial experience interfaces.

FOR ADMINISTRATORS

Waiting List

Registrations

No Reserved Seat

No Reserved Seaf

Create events, manage event registrations, waiting lists, and revenue straight from the event dashboard.

University

tudent Site (Res)

a Glance

Event / Dashboard

Presidential Scholar's Dinner All prospective students that have been offered the Presidential All prospective students that have overn othered the President Scholarship are invited to attend a dinner to meet faculty. alumni, and their future classmates.

Showing All Occurrences

Attendees Registrant (x)

Samuel, Jonnason Elsidher, Ryland General Seating Ticket Henry, John Fredricks, Ronald neral Seating Ticket Johanasburg, Franz Henry, John General Seating Ticket Johanasburg, Franz neral Seating Ticke

Moore, Teri Landholm, Lyndie neral Seating Ticket Craig, Valen Craig, Valen

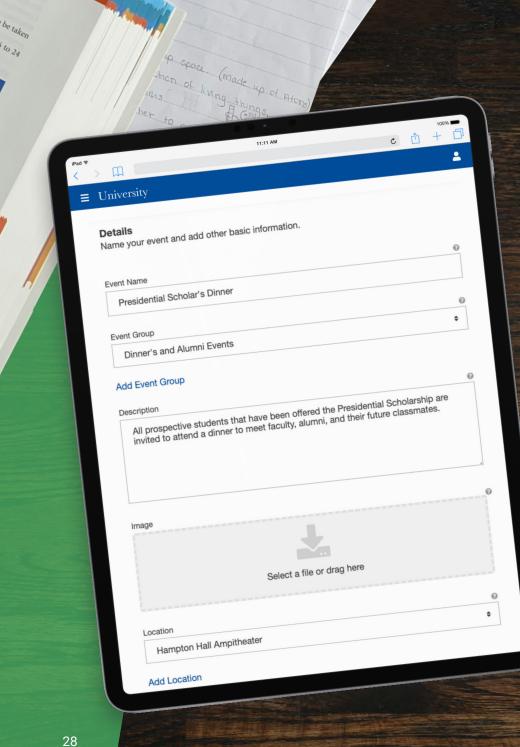
\$2,432 221

Attendees Seats Available

\$ B

Checked Out (x)

No Reserved Seat



FOR ADMINISTRATORS

EVENT CREATION.

The Event Builder takes an organizer stepby-step to create every aspect of event registration. Add seating, location, ticket counts, fees, and surveys quickly and easily.

GUIDED CREATION

RegisterBlast breaks down the complexities of event building into a step-based experience.

FREE OR FEE

Easily add entry fees during event creation. Registrants will pay seamlessly during the registration process.

EVENT TYPES

Create simple or complex reoccurring events with handy event type selection during the creation process.

FOR STUDENTS

EVENT PORTAL

Your institution's public events portal will give your students, faculty, and community instant, around the clock access to event information and registration.

SEE ALL EVENTS

Search and filter custom event lists for every event your institution adds.

EVENT LANDING PAGES

Each event has a custom landing page displaying event details like title, description, location, dates, ticket prices, and registration options.



Dinner

All prospective students to the Presidential Scholars a dinner to meet faculty, classmates.



View Student Site (Res)

Today at a Glance
Dashboard
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Learn Admin Basics

Tools

Reports
Communications
Professors
Accommodations

Resources Activities

Questions
Attendance
Time Clock
Scan Station

Administration

Manage Campus
Exam Elements
Tabs



Ask attendees the right questions during the registration process with custom survey tools.

VENUE LOCATION

Integrated Google Maps support lets your attendees grab address information for easy navigation to the event.

Event Builder

Create a unique event step by step.

New Event General Admission

inner

cholars

hat have been offered hip are invited to attend

alumni, and their future

ct an event type.

Details

Describe the event. Occurrences Set dates for the event.

Tickets Create tickets and prices.

Questions Add registration questions.

Review event information.

Name your event and add other basic information.

Event Name

Presidential Scholar's Dinner

Event Group

Dinner's and Alumni Events

Add Event Group

All prospective students that have been offered the Presidential Scholarship are invited to attend a dinner to meet faculty,

alumni, and their future classmates.

Select a file or drag here

Hampton Hall Ampithe

FOR ADMINISTRATORS

EVENT DASHBOARD.

Administrators can oversee attendees, waiting lists, ticket sales, seating, and check in needs with a unique event dashboard designed to help you make sense of your event details.

QUEUE MANAGEMENT

Check in and queue processes can be reviewed and updated right from the event dashboard.

ATTENDEE ROSTERS

Get at-a-glance feedback from the event's attendance roster or export data for external review.

Activities
Events

Questions

Attendance
Time Clock
Scan Station

Scan Station

Stati

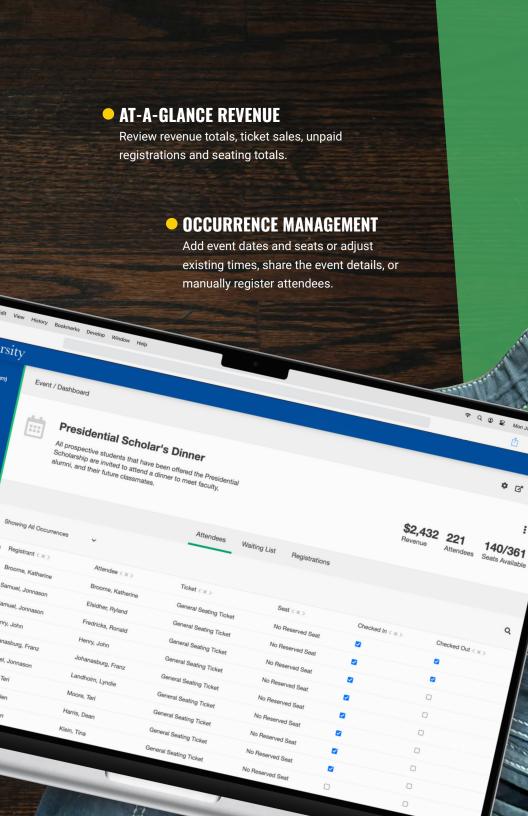
Manage Campus

Exam Elements

Craig, Vale

Check In

View Student Site (Res)
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Learn Admin Basics



MORE OPTIONS

ADDITIONAL EVENT FEATURES.

The powerful event scheduling tool becomes a powerful management tool with the many additional features and options the RegisterBlast platform has to offer.

BUILT-IN PAYMENT PROCESSING

As with our other tools, payment processing is built-in. Use our payment gateway provider or your own.

VENUE AND SEAT BUILDING

Add venues and seating arrangements to make it easier to keep up with attendee participation and venue capacity.

University

you

34

DIGITAL TICKETS

Attendees can receive auto-generated digital tickets to make check in and seat assignment easier.

OCCURRENCE OPTIONS

Create events with just one occurrence or add as many occurrences as needed.

at event would I like to attend?

Q,

=

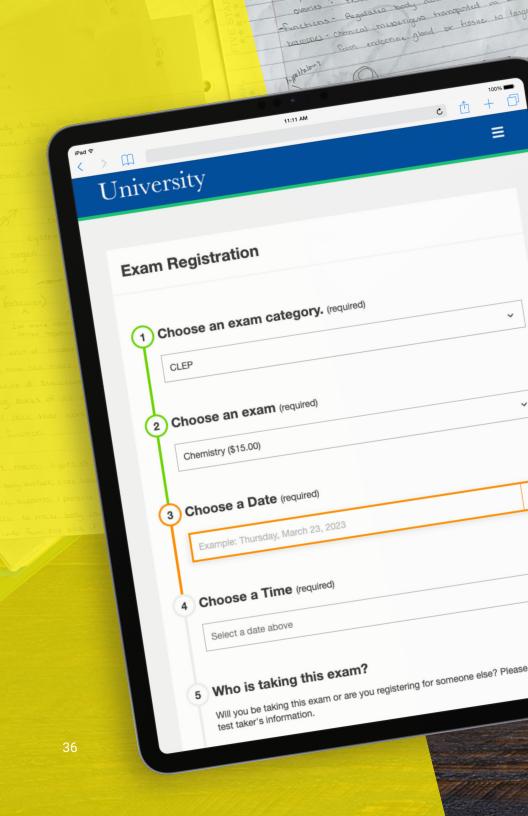
The Future of Technology

The Future of Technology

4/29/2023 - 5/7/2023 Kessawary Conference Hall

Theater of the Area Presenting
THE LOSE
SORCERER
July 23, 7:00 PM

The Lost Sorcerer





EXAM SCHEDULING IS EASIER THAN EVER.

Exams are stressful enough. Keep the booking and check-in processes simple with RegisterBlast's feature-rich exam registration tool. Getting students scheduled fast has been our business for 20 years.

enter the



EXAM SCHEDULING WORKFLOW.

A time-tested exam registration process has improved significantly since RegisterBlast began exam scheduling. Get students moving more efficiently so administrators can focus on being where they are needed most.



CREATE

Build exam schedules, import exam lists, and build exam groups to organize and improve the testing workflow.

2 SCHEDULE

Students schedule for their exam with a simple web-based form accessible from anywhere, anytime on any mobile device or computer.

REVIEW

Testing Center staff can review and manage registrations including tasks like canceling or rescheduling.

4 CHECK IN

Use digital waiting lists to alert test takers of their position in line and utilize check-in kiosks to make check-in quick and easy.

Once checked in, the student can test while administrators keep track of testing time and

monitor the check-out process.

SCHEDULING FOR EXAMS

EXAM EXPERIENCES.

FOR STUDENTS

Students can register with a simple-to-use, web-based exam scheduling form.





View Student Site (Exam)
View Student Site (Res)

Today at a Glance Dashboard Knowledge Base News

Learn Admin Basics

Tools

Exams
Users
Reports
Communications

Professors
Accommodations
Check In
Resources

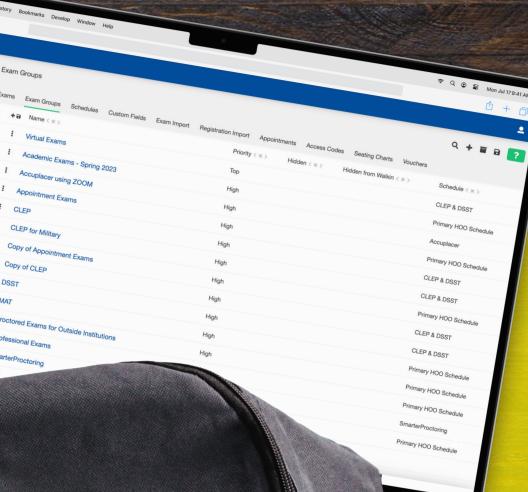
Activities
Events
Questions
Attendance
Time Clock

ampus

Only two interface experiences are needed to make sure your students are exam ready and on time.

FOR ADMINISTRATORS

Oversee exam information, registration counts, revenue generation, user histories, and more.



FOR ADMINISTRATORS

EXAMS CREATION.

Create single exams, import bulk exam groups, add registration schedules, restrict registration, or adjust exam deadlines with a wide array of options and features.

IMPORT TOOLS

Get single exams or large exam lists and registrations in the system quickly and easily.

ASSIGNED SEATING

Seating arrangements for your testing center can reduce overflow, overbooking, and improve student tracking.



Time Clock Scan Station

Manage Campus

Exam Elements



Review the "who, what, when, and where" of an exam or group of exams.

CHECK-IN KIOSKS

Set up external devices for seamless student check in upon arrival at the testing center.

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		白 + 口
evelop Window Help		± .
		Q + 🖬 🖯 🔞
	Appointments Access Codes Seating Charts Vouch	
Schodules Custom Fields Exam Import	t Registration Import Appointment Hidden from Walkin < × >	Schedule < x >
n Groups Screeding	Priority < x > Hidden < x >	CLEP & DSST
ame < × >	Тор	Primary HOO Schedule
rirtual Exams	High	Accuplacer
Academic Exams - Spring 2023	High	Primary HOO Schedule
Accuplacer using ZOOM	High	CLEP & DSST
Appointment Exams	High	CLEP & DSST
CLEP	High	Primary HOO Schedule
CLEP for Military	High	CLEP & DSST
Copy of Appointment Exams	High	CLEP & DSST
Copy of CLEP	High	Primary HOO Schedule
DSST	High	Primary HOO Schedule
MAT	3.20	Primary HOO Schedule
Proctored Exams for Outside Institutions	High	
- torianal Evams	High Yes	SmarterProctoring
	High	Primary HOO Schedul
SmarterProctoring	Normal	
! ACT	Normal	
Business		43
· Control S		- -0

FOR STUDENTS

EXAMS SCHEDULING.

It has never been easier to sign up for an exam online. RegisterBlast takes the student through the exam registration process step-by-step reducing no-shows and faculty workload.

EASY WEB-BASED SCHEDULING

A simple questionnaire gets students registered for the right exam or allows sign up for multiple exams in a single session.

REGISTRATION HISTORY

Students can review their exam history, payment options, and see upcoming exams through their account dashboard.

University

Exam P

1)°



Students can tackle the check-in process on their own from any device, on or off campus.

SINGLE SIGN ON

Institutions can allow their students to sign in with their school credentials for seamless RegisterBlast integration.

egistration

hoose a group. (required)

CLEP

2

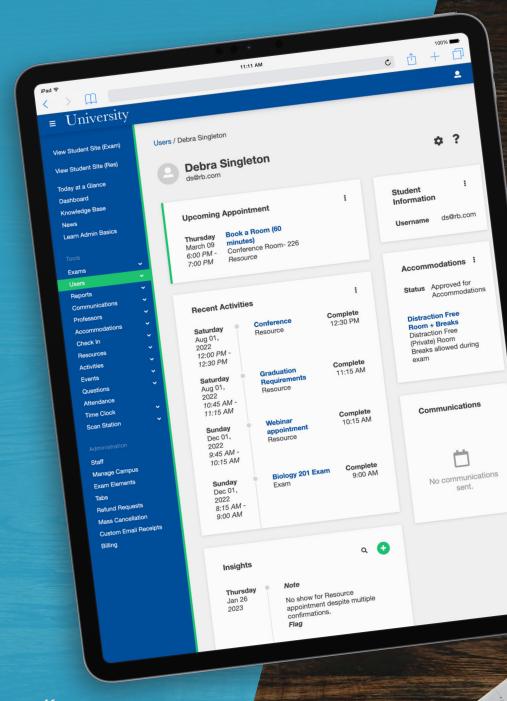
Choose an exam. (required)

Calculus (\$15.00)

Choose a Date. (required)

Example: Monday, March 6, 2023

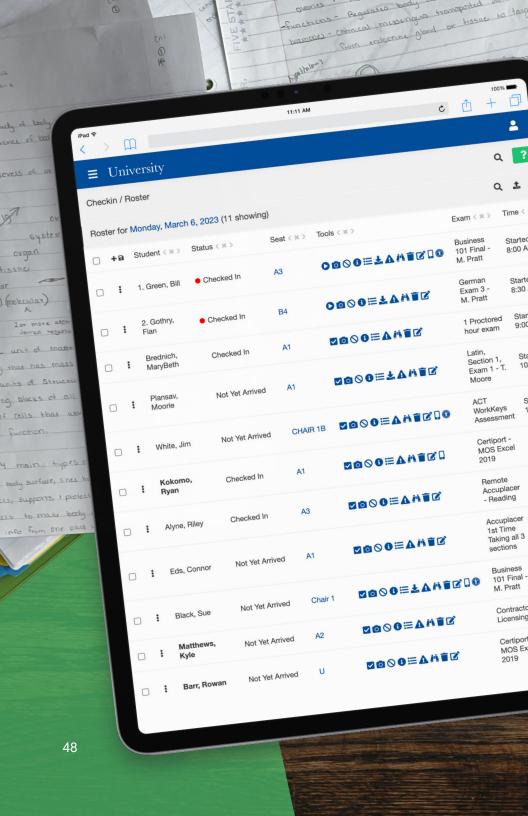
45





MORE FEATURES. MORE SOLUTIONS.

We are always adding additional tools, features, and options to the platform. From accommodations support to a custom communication builder, we can help with all the "ins and outs" of higher education scheduling.



athyroid

FOR QUEUE MANAGEMENT

CHECK-IN KIOSK.

Registration is only one part of the scheduling process. Queue management completes the flow and provides many additional benefits during the lifetime of a appointment process.

ASSIGN SEATING

Minimize unnecessary movement with quick and easy assigned seating.

DIGITAL WAITING LISTS

Display your check-in waiting list so registrants are aware of their place in line.

SMS APPOINTMENT UPDATES

Notify registrants of any change or updates to their appointment with prebuilt SMS messages.

SCANNING STATION INTEGRATION

Add student ID card scanning capability to the check-in process to confirm identity and improve queue speed.

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AM ts at AM

d at

:00 AM

1:00 AM

rts at

Starts at 12:30 PM

Starts at 2:00 PM

Starts at 2:00 PM

> Starts at 2:30 PM

Starts at 2:45 PM

Starts at 3:30 PM FOR FACULTY

TOOLS FOR PROFESSORS.

Simplify communications between your administrators and professors with professor submission management.

PROFESSOR SIGN UP FORM

Quickly add new professors to the tool with a sign up form that can be shared with your professors.

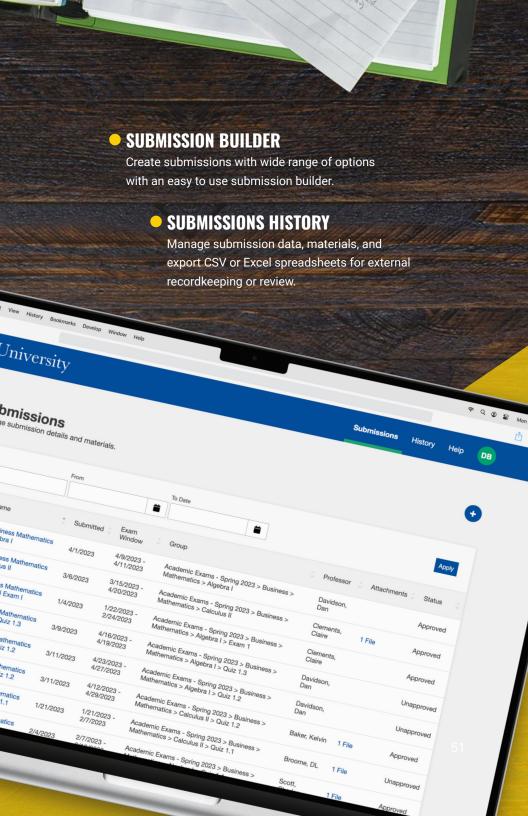
UNIQUE PROFESSOR PORTAL

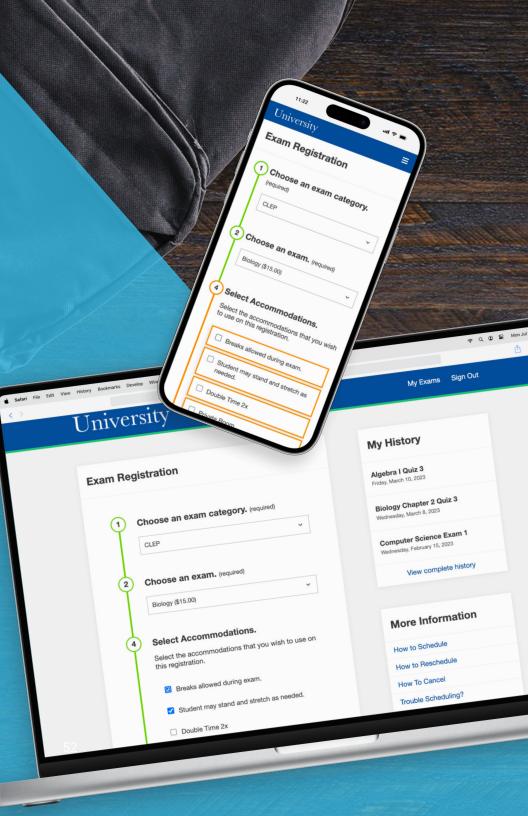
Professors can create and manage their submissions and student participation.

N

:

Calculus II Qui Business Mathe Calculus II Quiz Business Mathem





FOR STUDENTS

SUPPORT FOR ACCOMMODATIONS.

Empower accommodated students with a seamless accommodations integration during the exam registration process. No need for an alternate experience or additional registration paperwork.

IMPORT STUDENT LISTS

Import entire accommodation lists quickly and efficiently or add individual accommodations manually.

THIRD-PARTY SUPPORT

Simplify accommodations management with additional support for AIM, Simplicity Accommodate, and Clockwork.

FERPA AND ADA COMPLIANCE

Platform protocols and constant development allow us to pursue improved product accessibility for you.

A DISCREET EXPERIENCE

Accommodated students recieve the same experience as other students with their accommodation support built-in.

MORE UTILITY

ADDITIONAL FEATURES.

Through years of client feedback and requests, we have added numerous valuable features and options that complement and extend our scheduling tools. Here are just a few.

REPORTING AND ANALYTICS

Analyze registration behavior, event data, revenue streams, schedule status, and export data for external review.

USER PROFILES

Review upcoming appointments, activity history, internal staff notes, accommodations, and other user information.

QUESTIONS AND SURVEYS

Create complex question bundles for use throughout the event, resource, and exam scheduling process. 11:22

University

Here to take

Welcome to I Testing Cent options belo for your exa



Build unique email and SMS communications from a growing collection of platform triggers.

INTERNAL KNOWLEDGE BASE

Browse step-by-step platform guides or watch a curated collection of walkthrough videos.



RegisterBlast University er. Select from the ow to register or check in am.

Walk-in Registration

Appointment Check In

Check Out



PLATFORM SAFETY

REGISTERBLAST SECURITY.

Today, staying secure online is so important that it's even a topic around the dinner table. We take the management of your data seriously.

Through rigorous PCI certification processes and meticulous research, we are striving to stay on the frontlines of online security.

RegisterBlast is committed to respecting student privacy. While we collect some information from students, it is our committed policy to ensure that all student personal information remains private and secure according to FERPA standards.

When students use our website, they do agree to allow us to collect and use personal information such as email address, name, and exam history. We will never release information about our customers or business partners to any other person or organization for marketing purposes unless we have their permission to do so.

PLATFORM FLEXIBILITY

INTEGRATIONS & PARTNERSHIPS.

We are always looking for opportunities to connect with other products and services that are used by our clients. The list is always growing so we probably have some friends in common.



SmarterServices

SYMPLICITY

PAYMENT PROCESSOR INTEGRATIONS

- TouchNET
- Moneris
- Authorize.net
- CashNET
- Converge
- Cybersource
- FirstData
- uPay

- Herring Bank
- Nelnet
- Official Payments
- PayPal
- Payeezy
- PayFlow Pro
- Trust Commerce
- and more.

PLATFORM VALUE

REGISTERBLAST PRICING.

We keep it simple. Choose a plan that fits your institution's goals, budget, and needs. If you have a special situation or need further information, get in touch with us.

PACKAGE

- RB+
- Event Scheduling
- Resource Scheduling
- Exam Scheduling
- ✓ Check-In Tool
- Professor Tool
- Accommodations Tool
- SSO and LMS Integration
- Institution-wide access
- Unlimited site licenses
- All future tools included
- ✓ Waived surcharge fees

PACKAGE

• EXAM ESSENTIALS

- Exam Scheduling
- Check-In Tool
- ✓ Professor Tool
- Accommodations Tool
- SSO and LMS Integration
- One Site License

\$200 Per month

\$ Per ann



GET IN TOUCH AND LET US SHOW YOU AROUND.

VISIT THE WEBSITE

RegisterBlast.com has the latest product insight and policy information.

FREE PRODUCT DEMONSTRATIONS

Our team is always glad to demonstrate our product for you and your team. No strings attached.

DOWNLOAD THE PRODUCT GUIDE

Get a thorough PDF product guide to send along to colleagues for deeper discussions.



